

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 22, 2007
2:30 p.m. **BU 119**

MINUTES

In attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lozano, E. Luna, M. Machado, J. Olivas, J. Parker, L. Tenney, T. Newman.

- I. Call to Order
The meeting was called to order by Susan Dodd at 2:37 pm.
- II. Agenda Adjustments
Items IV. A. 1. a. and b. were withdrawn. More departmental discussion is desired.
- III. Approval of Consent Agenda
A. Minutes of October 8, 2007
MSC (E. Crook/F. Lozano) unanimous
- IV. Curriculum
A. New Business
 1. NEW COURSE PROPOSAL – FIRST READING
 - a. **ITAL 8A** Conversational Italian (withdrawn)
 - b. **ITAL 8B** Conversational Italian (withdrawn)
 - c. **PE 79** Indoor Racket Sports
Discussion: Badminton as a separate class has not been successful over the past 5 – 7 years. The combination of the three indoor sports might be more successful. Pickleball is played on a court about the size of a badminton playing area, with the net height of tennis. Large wooden paddles and whiffleballs are used. The combination would reduce the cost of providing every student with equipment for each sport, as part of the class would be working on each activity. We are looking to offer alternatives to the traditional team sports and regular activity classes and getting enough variety on the books to rotate semester offerings. Intramurals are not being considered at this time.
MSC (E. Luna/B. Lawn) unanimous
 - d. **PE 80** Ultimate Frisbee
One of the department’s new full-time members has taught this class before and a similar class is offered at other community colleges.
MSC (E. Luna/F. Lozano) unanimous
 2. NEW COURSE PROPOSAL – SECOND READING
 - a. **CD 35** Establishing Positive Behavior in All Classrooms
Withdrawn after discussion of ENG 250 and 420 Advisories and eligibility for ENG 250. Dionne Clabaugh was not available to answer the committee members questions.
 - b. **CD 36** Curriculum Strategies for Inclusive Classrooms
Withdrawn. See above.
 3. MODIFICATION TO EXISTING COURSE – FORM C
 - a. **CD 6/PE 6** Games and Rhythms for Children
MSC (B. Lawn/R. Lee) unanimous
 - b. **PE 16** Swimming
MSC (E. Luna/M. Machado) unanimous
 - c. **PHYS 4C** - Physics for Sci/Engrs-Thermodynamics/Optics/Modern Physics
MSC (E. Crook/B. Lawn) unanimous

4. MODIFICATION TO EXISTING PROGRAM – FORM F

a. **Computer Networking** –a change in student options for Certificate of Achievement. Making this a not so “Cisco System” oriented with more general information and content.

MSC (B. Lawn/M. Machado) unanimous

b. **Mass Communications and Television**- providing a paper trail for the approval of this discipline.

MSC (F. Lozano/E. Luna) unanimous

V. Information

A. [Community Education Spring Semester Offerings](#)

Question: What is Zumba? It is a new Dance/Exercise program.

B. Articulation – Jesse gave an update on the LDTP. Certain schools have opted not to accept our Accounting courses which could affect articulation agreements with other schools. Jesse provided a list of Approved, Pending, Re-Submits and Cycle 3 courses. Jesse also reported that changed wording in Title V may allow us to give our students more credit for upper division courses. We need to work on a policy (hopefully for the next catalog).

VI. Discussion

A. Distance Education – Standards and Training

Erin spoke about some questions that Faculty Senate is considering:

- Is there a comprehensive plan for Distance Ed?
- What training is, or should be demanded for faculty who teach online courses? (At present Moodle Training is the only training required.)
- How should online courses be distributed among F/T or P/T faculty?
- How many online courses should one faculty member be allowed to teach per semester?
- How are these courses to be evaluated for quality and content?
- What portion of a faculty load should be online courses?

Victor would support training for teaching online courses – at least a minimum requirement of training for all faculty who want to teach online courses. Jo Anne Howell is offering training. There is the impact of lack of classroom space vs. online courses. Some courses should not be taught online - ESL for example. Fran Lozano advised that the decision was made long ago to try to get most of the Gen. Ed. online. Erin will bring a more extensive list of questions.

B. High School Students and Advisories

Leslie - This is not a counseling rule, but a Board rule. Counselors do enforce pre-reqs and advisories.

Victor - Steve Kinsella will be checking on the legality of the procedure.

A Board Procedure states they will be enforced for HS students.

Should HS students be allowed to challenge advisories the same as college students.

Joy - HS students are referred to as “special admits” and as such we must assess them as ready for and having the ability to benefit from college level courses.

Leslie - If HS students can just take a transfer level course, we should be examining the rigor of the college course.

Erin - Can they challenge on a case-by-case basis?

Russell - Are advisories wise to have? What basis skill set is required in order to succeed in the class and achieve a certain educational goal?

Victor - There are reasons for having pre-reqs for certain classes (the pre-req as a standard at any 3CSU’s, Health and Safety, a regulatory body requirement, validation study, matriculation requirements).

Enrique - As a separate population we are spending too much time on this issue.

Jesse - Our main purpose is to provide the community with college-level courses.

Russell - Could the HS teachers design a course that would satisfy pre-reqs or advisories?

C. Lab Hours

A proposal to make lab hours equal with lecture hours (1 for 1) needs to be considered. The determining factors for LEH was done over 30 years ago and have not been changed. As Arturo Rosette requested this agenda item and he was unable to attend today's meeting, this item will be discussed at the next meeting.

VII. Adjournment

Meeting adjourned at 3:55 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinali, K. Day, M. Cortes, T. Newman, A. Oropeza, C. Starr, D. Stone